

# Sybil B. Harrington Endowment for the Arts

Enriching communities through the arts.



*Established with a \$3 million grant from the Sybil B. Harrington Living Trust, the **Sybil B. Harrington Endowment for the Arts** supports the ongoing artistic and cultural efforts of organizations, both large and small, as well as new and unique arts initiatives in Lubbock and Hale counties.*

## The Sybil B. Harrington Endowment for the Arts

The importance of the arts in the life of a community is undeniable. The arts encourage imagination, participation, contemplation and reflection, give us a view of the future, link us to the past, express emotion and feeling, open new avenues of communication and enhance learning. The arts enrich our everyday lives and define us as a great community. Sybil Harrington truly believed this and she was a tremendous supporter of the arts during her lifetime. The *Sybil B. Harrington Endowment for the Arts* will provide opportunities for the growth of the arts community and will also assure the availability of diverse cultural experiences for the citizens of Lubbock and Hale counties.

An advisory committee has been appointed by the Lubbock Area Foundation Board of Trustees to assist in the review of arts proposals. This group will make recommendations to the Foundation's Grants Committee and Board of Trustees for funding of arts activities and initiatives that they believe to be of the greatest benefit to the community. Approximately two-thirds of the grants will be awarded for the support of smaller arts organizations and one-third to larger organizations and for special initiatives.

## Lubbock Area Foundation ... your community foundation

A community foundation is the one vehicle for charitable giving capable of benefiting the broadest range of philanthropic and civic interests in a specific geographic area. Through the power of endowment, those who are charitably minded can establish funds to build permanent sources of charitable assets to meet the existing, as well as emerging, needs of their community.

With the Lubbock Area Foundation as your partner in philanthropy, your charitable giving can be a charitable investment that pays truly remarkable dividends.

(CONTINUED ON REVERSE)



## Who is eligible?

Grantmaking policy and grant award decisions are made by the Board of Directors. Support from the Sybil B. Harrington Endowment for the Arts is restricted to organizations in Lubbock and Hale Counties that are 501(c)(3) or the government equivalent. Grants may be made for start-up funding, general operating support, program support, equipment and facilities, emergency needs and demonstration programs. The Foundation does not make grants to individuals, for political purposes, to retire indebtedness or for payment of interest or taxes. All grant recipients must report on the expenditure of grant funds and results of the supported project within one year of the award.

## The Process

The Lubbock Area Foundation accepts proposals on December 1<sup>st</sup> of each year. After we receive your complete proposal, copies will be provided to the Arts Advisory Committee who will review and provide comments. Additional information or a site visit may be requested. The Grants Committee will then make its recommendations to the Board of Directors. You will be notified of the Board's decision as soon as possible after the Board meeting at which your application is considered.

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## To Apply

Application deadline is December 1<sup>st</sup> of each year. If the 1<sup>st</sup> happens to fall on a weekend or a holiday, proposals are accepted on the first working day following the due date.

The proposal packet should include a completed Proposal Summary form (available online at [www.lubbockareafoundation.org/grant.shtml](http://www.lubbockareafoundation.org/grant.shtml)) along with the attachments listed below and ten (10) copies of the narrative and project budget sections. *DO NOT submit ten copies of all attachments – only the narrative and project budget sections.* Proposals should be mailed or delivered to the following address:

Lubbock Area Foundation  
1655 Main Street, Suite 202  
Lubbock, TX 79401

## Narrative & Project Budget

- Description of the project and the need for it within the community.
- Specific use of funds requested.
- A brief statement of the capability of personnel responsible for project implementation.
- List of grants received/pending related to the project and plans for additional funding.
- A plan for evaluation of project success.
- Plans for project continuation.
- Detailed project budget

## Attachments

- Proof of tax-exempt status — 501(c)(3) or equivalent.
- A detailed copy of the organization's current annual operating budget.
- A copy of the most recent audit (if no audit current financial statement).
- A current listing of the Board of Directors.
- A resolution from the Board approving the application.